

## Job Description and Selection Criteria

<b>Job title</b>	Departmental Lecturer in Classical Reception
<b>Division</b>	Humanities Division
<b>Department</b>	Faculty of Classics
<b>Location</b>	Ioannou Centre for Classical & Byzantine Studies, 66 St Giles', Oxford, OX1 3LU
<b>Grade and salary</b>	Grade 7: £38,674 – 46,913 per annum (pro rata)
<b>Hours</b>	Part-time (18.75 hours / 0.5 FTE)
<b>Contract type</b>	Fixed-term (12 months) from 01 October 2025
<b>Reporting to</b>	Chair of the Classics Faculty Board
<b>Vacancy reference</b>	180174

### The role

The Faculty of Classics invites applications for a 1-year fixed-term Departmental Lecturer in Classical Reception. The postholder will be expected to engage in advanced study and research in their own areas of specialism, and to lecture, teach, and supervise both undergraduate and graduate students within the field of Classical Reception.

Classical Reception studies has been an area of thriving interest within the teaching of Classical Languages and Literature. Within the Faculty of Classics, the teaching of Classical Reception is taken by two postholders. This advertised post will replace the teaching of Prof Constanze Güthenke during a year of research leave.

The successful candidate will be expected to carry out the following teaching and examining:

- 4 hours of lecturing in Michaelmas Term on the undergraduate course 'The Reception of Greek and Roman Literature in Poetry in English since 1900'
- Shared responsibility for the Methods in Reception option of the taught Master's programme in Classical Languages and Literature, taught as a weekly seminar in Michaelmas Term
- 4 hours per week of undergraduate and graduate tutorial teaching, averaged over the three eight-week terms of the academic year
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- Carry out examining and marking for 'The Reception of Greek and Roman Literature in Poetry in English since 1900'
- Supervise postgraduate students on the M.St. and M.Phil. courses in Classical Languages and Literature, including the supervision of extended research essays and dissertations
- The postholder will also be expected to engage in examination assessment, graduate admissions processes, and Faculty administration.

Further details of all courses in our three undergraduate degrees (Literae Humaniores (Lit. Hum.), Classical Archaeology and Ancient History (CAAH), and Ancient and Modern History (AMH)) are available at <http://www.classics.ox.ac.uk/>. For an outline, see Admissions > Undergraduate Admissions, and then for detailed descriptions of the courses, see the course Handbooks (For Students > Course Handbooks).

## Responsibilities

- Give 8 lectures or an equivalent amount of class teaching in the course of an academic year.
- Undertake up to 4 contact hours of undergraduate and/or postgraduate teaching in tutorials or small classes each week, including thesis and report supervision, averaged over the three eight-week terms of the academic year; to submit reports at the end of each term on students taught; to mark students' essays written for tutorials or classes; to set and promptly to mark Collections (termly formative examinations) for undergraduates.
- Gather and analyse feedback from students, colleagues, and examiners, and modify course design, content, or delivery as appropriate
- Organise and administrate specific areas of the syllabus as required
- Supervise postgraduate students on the M.St. and M.Phil. courses in Classical Languages and Literature, including the supervision of extended research essays and dissertations
- Undertake undergraduate and postgraduate assessment and university examining, including assessments of postgraduate research students for Transfer and Confirmation of Status
- Participate in the administrative work of the Faculty of Classics under the direction of the Chair of the Faculty Board, and participate in Joint Sub-Faculty and Sub-Faculty meetings
- Conduct independent research, dissemination, and publication activities.

## Selection criteria

### Essential selection criteria

- A doctorate in a relevant field of Classics, or a completed doctoral dissertation submitted for examination between the application deadline and the starting date of the position;
- A record of successful undergraduate teaching within the field of appointment;
- Ability or potential to act as a graduate supervisor at the highest level;
- Sufficient depth and breadth of knowledge in the subject to develop course materials;
- Ability or potential to act as an examiner;
- A record of distinguished research and publication appropriate to the present stage of the candidate's career;
- An ongoing programme of research;
- Evidence of the ability to collaborate effectively with colleagues;
- Evidence of the potential to discharge a full range of academic administrative duties, including admissions, for the University;

- Ability to undertake pastoral responsibilities for both undergraduate and graduate students;
- Evidence of a willingness to participate in, and to encourage, the intellectual life of the Faculty and Colleges.

### **Desirable selection criteria**

- Experience of graduate teaching;
- Experience of successful access, outreach and public engagement work.

## **Pre-employment screening**

### **Standard checks**

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. If you have previously worked for the University we will also verify key information such as your dates of employment and reason for leaving your previous role with the department/unit where you worked. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at:

<https://www.jobs.ox.ac.uk/pre-employment-checks>

## **About the University of Oxford**

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit [www.ox.ac.uk/about/organisation](http://www.ox.ac.uk/about/organisation).

## **Humanities Division and Digital Humanities**

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Asian and Middle Eastern Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Drawing and Fine Art. The Division has responsibility for over 500 members of

academic staff, for over 4,000 undergraduates (more than a third of the total undergraduate population of the University), and for about 1700 postgraduate students.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Library, with its 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to cutting-edge agendas in research and teaching, with an increasing emphasis on interdisciplinary study.

The Division's faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages. For more information please visit: <https://www.humanities.ox.ac.uk/>

The Humanities Division has embarked on a major building project on the Radcliffe Observatory Quarter, following the recent announcement of the £150 million gift to create the [Stephen A. Schwarzman Centre for the Humanities](#).

The Schwarzman Centre will serve as a dynamic hub dedicated to the Humanities. The building will bring together seven Humanities faculties, the Humanities Divisional Office, a new library and significant cultural and public engagement spaces in a space designed to encourage experiential learning and bold experimentation through cross-disciplinary and collaborative study. The building will include performing arts and exhibition venues designed to engage the Oxford community and the public at large and attract new audiences. Modern amenities and digital capabilities will finally allow for the full breadth of Oxford's unparalleled collections and research in the Humanities to be shared externally.

Since the 1970s the University of Oxford has played a major national and international role in the development and use of digital tools and resources for research in the humanities. It has more digital humanities activity than any other UK institution, and it combines research expertise and extensive physical and virtual collections with technical support for the digital methods required to undertake the capture and delivery of research data. The [Digital Humanities @ Oxford network](#) is cross-University collaboration to share knowledge and methodological expertise across the institution and beyond. It is both a community of practice and an opportunity to explore the immense possibilities that the technologies of today can support and improve the way in which identification, collection, interpretation, and dissemination of data happens across humanities disciplines.

For more information please visit: [www.humanities.ox.ac.uk](http://www.humanities.ox.ac.uk)

## **Faculty of Classics**

The Faculty of Classics explores the culture and history of the ancient Mediterranean world from the Bronze Age to the Rise of Islam (around 2000 BCE to 650 CE). This includes the study of the ancient Greek and Latin languages, and of literature and documents composed in either, and the histories, cultures and societies of those who used those languages, together with the histories, cultures and societies of those with whom such groups are closely historically or archaeologically associated, including the peoples of ancient Afroeurasia outside the Greek-speaking world and the Roman Empire.

The Classics Faculty comprises the two Sub-faculties of Classical Languages and Literature and of Ancient History and Classical Archaeology, and benefits enormously from its institutional connections with neighbouring Faculties including History, Asian and Middle Eastern Studies, and Theology and Religion as well as the School of Archaeology. It is the largest Classics Faculty in the world, with 53 permanent academic postholders, including 19 Ancient Historians. The Colleges employ a number of other people in this subject area on fixed-term or permanent contracts, and they are also members of the Faculty. Details of the Faculty's postholders and its other members are given under 'People' at: <http://www.classics.ox.ac.uk>.

Since 2007, the Faculty has been based in the Ioannou Centre for Classical and Byzantine Studies, which houses the Administrative Office, the Classical Art Research Centre, the Centre for Study of Ancient Documents, other research projects, Byzantine Studies, and some members of the academic staff; it also includes a common room, facilities for graduates, a lecture theatre and a number of seminar and teaching rooms. It stands conveniently close to our major libraries and museums, and acts as the focus for the Faculty's many lectures, seminars, outreach activities etc. The faculty has recently submitted an application for an Athena SWAN bronze award.

## **TEACHING ACTIVITY**

Like other Humanities Faculties in Oxford, the Classics Faculty is not departmentally organised at the undergraduate level. The colleges control and run undergraduate admissions, tutorial teaching and welfare. They admit about 120 undergraduates each year to read for Classical Honour Moderations and the Honour School of Literae Humaniores ('Mods and Greats', a four year course), 24 each year for Classical Archaeology and Ancient History, about 25 each year for Ancient & Modern History, and a combined total of about 25 each year for Classics & English, Classics & Modern Languages and Classics and Oriental Studies. The Sub-Faculties and the Classics Faculty Board are responsible for devising the syllabus in the relevant areas for undergraduate courses, for appointing examiners, and for providing lectures and classes to complement the tutorials.

The Faculty Board controls the admission and supervision of graduate students through its Graduate Studies Committees, though each graduate will also be a member of a college. There are currently about 85 graduate students in Classical Languages and Literature, 65 graduate students in Ancient History and about 75 in Classical Archaeology (the latter are admitted through the Graduate Studies Committee of the School of Archaeology) reading for higher degrees (the MLitt and DPhil by thesis, and the MSt and MPhil which are normally a mixture of thesis and taught course). An outline of the taught courses is available on the Faculty's website at <http://www.classics.ox.ac.uk>: follow the links for Admissions > Graduate Admissions. Further details can then be found in the course handbooks (For Students > Course Handbooks). The postholder will be expected to supervise graduate students for both taught courses and the doctorate where appropriate.

## **RESEARCH ACTIVITY**

Research in Classics covers a wide range of different topics and approaches. The primary goal is to foster first-class research (supported by excellent library and IT resources) over the whole range of literature, history, archaeology, and art in antiquity. Publications by members of the Classics Faculty include editions of literary, historical, papyrological and epigraphical texts, primary archaeological publication, monographs on authors and genres or historical periods, work on the constitutional, political and socio-economic history of antiquity, cultural history, reception and performance studies, and the history of religion and art. While we aspire to continuing leadership in our areas of current and traditional strength in ancient Mediterranean history, we are also keen to support emerging frontiers being pioneered in the discipline, and to consolidate and strengthen interdisciplinary connections both within and beyond the Oxford Classics Faculty, in areas such as economic, intellectual, and cultural history, and digital humanities.

The Faculty is notable for the number of research projects which it houses. It has four Centres, the Archive of Performances of Greek and Roman Drama, the Classical Art Research Centre and Beazley Archive, The Centre for Study of Ancient Documents and The Oxford Centre for Byzantine Research. In addition, it has some twenty current Research Projects (<http://www.classics.ox.ac.uk/projects.html>), most of which are externally funded by bodies such as the British Academy, the Arts and Humanities Research Council, the Leverhulme Trust and the Mellon Foundation.

The Board of the Faculty of Classics, advised by its Research Committee, offers a range of support for research, including:

- a) a mentoring scheme in which a more established member of the Faculty gives guidance on teaching and research;
- b) financial support for research expenses and conference attendance;
- c) IT equipment and resources.

In addition, the University has funds which can be used to support pilot projects and other limited research schemes. The Humanities Division supports a team of research facilitators whose role is to assist academic staff in developing projects and applying for external funding. Opportunities for research are also enhanced by the grants for research trips and assistance and conference attendance offered by the Faculty Board and the Craven Committee.

For more information please visit: <http://www.classics.ox.ac.uk/>

## How to apply

Applications are made through our online recruitment portal. Information about how to apply is available on our Jobs website <https://www.jobs.ox.ac.uk/how-to-apply>.

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of your application you will be asked to provide details of **two referees** and indicate whether we can contact them now.

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants)

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** UK time on the closing date stated in the online advertisement.

If you currently work for the University please note that:

- as part of the referencing process, we will contact your current department to confirm basic employment details including reason for leaving
- although employees may hold multiple part-time posts, they may not hold more than the equivalent of a full time post. If you are offered this post, and accepting it would take you over the equivalent of full-time hours, you will be expected to resign from, or reduce hours in, your other posts(s) before starting work in the new post.

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## Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

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## If you need help

Application FAQs, including technical troubleshooting advice is available at:

<https://staff.web.ox.ac.uk/recruitment-support-fags>

Non-technical questions about this job should be addressed to the recruiting department directly [hr@classics.ox.ac.uk](mailto:hr@classics.ox.ac.uk).

To return to the online application at any stage, please go to: [www.recruit.ox.ac.uk](http://www.recruit.ox.ac.uk).

Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. **Please check your spam/junk mail** if you do not receive this email.

## Important information for candidates

### Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at: <https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>. The University's Policy on Data Protection is available at: <https://compliance.admin.ox.ac.uk/data-protection-policy>.

### The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35 and clinical equivalents E62 and E82** of 30 September before the 70<sup>th</sup> birthday. The justification for this is explained at: <https://hr.admin.ox.ac.uk/the-ejra>.

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <https://hr.admin.ox.ac.uk/the-ejra>.

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

### Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

## Benefits of working at the University

### Employee benefits

University employees enjoy 38 days' paid holiday, generous pension schemes, flexible working options, travel discounts including salary sacrifice schemes for bicycles and electric cars and other discounts. Staff can access a huge range of personal and professional development opportunities. See <https://hr.admin.ox.ac.uk/staff-benefits>

### Employee Assistance Programme

As part of our wellbeing offering staff get free access to a confidential employee assistance programme, available 24/7 for 365 days a year. Find out more at <https://staff.admin.ox.ac.uk/thriving-at-oxford>

### University Club and sports facilities

Membership of the University Club is free for University staff. It offers social, sporting, and hospitality facilities. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool. See [www.club.ox.ac.uk](http://www.club.ox.ac.uk) and <https://www.sport.ox.ac.uk/>.

### Information for staff new to Oxford

If you are relocating to Oxfordshire from overseas or elsewhere in the UK, the University's Welcome Service includes practical information about settling in the area, including advice on relocation, accommodation, and local schools. See <https://welcome.ox.ac.uk/>

There is also a visa loan scheme to cover the costs of UK visa applications for staff and their dependants. See <https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme>

### Family-friendly benefits

We are a family-friendly employer with one of the most generous family leave schemes in the Higher Education sector (see <https://hr.web.ox.ac.uk/family-leave>). Our Childcare Services team provides guidance and support on childcare provision, and offers a range of high-quality childcare options at affordable prices for staff. In addition to 5 University nurseries, we partner with a number of local providers to offer in excess of 450 full time nursery places to our staff. Eligible parents are able to pay for childcare through salary sacrifice, further reducing costs. See <https://childcare.admin.ox.ac.uk/>.

### Supporting disability and health-related issues (inc menopause)

We are committed to supporting members of staff with disabilities or long-term health conditions, including those experiencing negative effects of menopause. Information about the University's Staff Disability Advisor, is at <https://edu.admin.ox.ac.uk/disability-support>. For information about how we support those going through menopause see <https://hr.admin.ox.ac.uk/menopause-guidance>

### Staff networks

The University has a number of staff networks including for research staff, BME staff, LGBT+ staff, disabled staff network and those going through menopause. Find out more at <https://edu.admin.ox.ac.uk/networks>

### The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is run by volunteers that aims to assist the partners of new staff settle into Oxford, and provides them with an opportunity to meet people and make connections in the local area. See [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

### Research staff

The Researcher Hub supports all researchers on fixed-term contracts. They aim to help you settle in comfortably, make connections, grow as a person, extend your research expertise and approach your next career step with confidence. Find out more <https://www.ox.ac.uk/research/support-researchers/researcher-hub>

Oxford's Research Staff Society is a collective voice for our researchers. They also organise social and professional networking activities for researchers. Find out more <https://www.ox.ac.uk/research/support-researchers/connecting-other-researchers/oxford-research-staff-society>